

RULE CHANGE 2025(26)

COLORADO RULES OF CIVIL PROCEDURE
Chapter 25 Colorado Rules of County Court Civil Procedure

Rule 303.1

Rule 303.1. Commencement of Actions in Forcible Entry and Detainer Cases

(a) How Commenced. An action filed under Article 40 of Title 13 of the Colorado Revised Statutes is commenced by filing with the court a complaint consisting of a statement of claim setting forth briefly the facts and circumstances giving rise to the action in the manner and form provided in section 13-40-110, C.R.S.

(b) Issuance of Summons. Upon the filing of a complaint as provided in section (a) of this Rule and the payment of the docket fee, the clerk shall docket the case and assign it a case number. A summons and amended summons may be issued by the clerk or an attorney of record against any defendant at any time after the case has been docketed, and when issued by an attorney, it must be filed with the court no later than 7 days in advance of the return date. All process shall be issued by the clerk except as otherwise provided by these rules. If a plaintiff is represented by an attorney, the summons must be signed and issued by the attorney. Any summons issued pursuant to this Rule shall not be served on a defendant unless it includes the case number assigned by the court in the caption.

(c) Time of Jurisdiction. The court shall have jurisdiction from the filing of the complaint.

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- (c) Time of Jurisdiction.** The court shall have jurisdiction from the filing of the complaint.

Amended and Adopted by the Court, En Banc, December 11, 2025, effective March 16, 2026.

Justice Hart did not participate.

By the Court:

**Richard L. Gabriel
Justice, Colorado Supreme Court**