

**ORDER REGARDING
Elections Coverage**



**CHIEF JUDGE
ADMINISTRATIVE ORDER
2012-04**

**As Last Amended
10-31-2025**

**ELECTIONS COVERAGE
IN THE COURTS OF THE TWELFTH JUDICIAL DISTRICT**

RECITALS & ORDER

- A. This Order is intended to meet the requirements of CRCP 77, which requires courts to be available 24 hours a day. The importance of this requirement is more apparent during elections.
- B. Therefore, the Courts of the 12th Judicial District will be available for filings and hearings during elections as follows:
1. If the filing occurs during the Court's regular business hours, the attorney for represented party should e-file the petition and call the Office of the Clerk of Court for that county to make the clerk aware of the urgency of the matter so the clerk can inform the court executive and the on-call election judge of the filing. Parties who are not represented by an attorney should bring their pleadings to the Office of the Clerk of Court at the courthouse and the staff will contact the court executive and the on-call election judge.
 2. If the filing needs occur after business hours, the attorney for represented party or the unrepresented party themselves should contact the 12th Judicial Court Executive, Kyle Gustafson, 719-850-2974. The court executive will inform the on-call election judge, who will make arrangements to hear the matter if necessary.
 3. District Judge Amanda C. Hopkins is hereby appointed to serve as election judge.
- C. At the close of business on Election Day, the Clerk of Court for each Combined Court in the District shall post a copy of this Chief Judge Administrative Order in a conspicuous place where it will be visible to any member of the public from outside the courthouse.

SO ORDERED THIS 31st DAY OF OCTOBER 2025.

BY THE COURT:

**Amanda C. Hopkins
Chief Judge, Twelfth Judicial District**