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| **JDF 1313** | Certificate of Service  (family cases) | |
| 1. Court:  District  Juvenile Colorado County:  Mailing Address: | | *This box is for court use only.* |
| 2. Parties to the Case: Petitioner:  &  Respondent:  *(or Co-petitioner)*  Other Parties: | |
| 3. Filed by: Name:  Mailing Address:  City:  St:  Zip:  Phone:  Email: | | 4. Case Details: Number:  Division:  Courtroom: |

# 5. Background

I submit this certificate pursuant to Colorado Rules of Civil Procedure (C.R.C.P.) 5 and 121.

# 6. Document Filed

I filed *(title of document)*  with the court.

# 7. Copies Delivered

I certify on *(enter date)* , a copy of the above document was sent to the other parties by: | *C.R.C.P.* |

1) Colorado Courts E-Filing. [*www.jbits.courts.state.co.us/efiling*](http://www.jbits.courts.state.co.us/efiling) *121 § 1-26.*

2) Delivering a copy to the person by: *(check at least one) 5(b)(2)(A).*

Handing it to the person. *(A)(i).*

Leaving it at their office with a person in charge or in a conspicuous place. *(A)(ii).*

If they don’t have an office, or it was closed, leaving it at their residence with someone over 18 who also lives there. *(A)(iii).*

3) Mailing a copy to their last known address. *5(b)(2)(B).*

Address Used: Include person’s name, street address, and city/state/zip.

a)

b)

c)

d)

e)

4) Leaving a copy with the clerk of court. *(only if* ***no known*** *address) (2)(C).*

5) Other means: *(explain)* *(2)(D).*

# 8. Sign & Date

Print Your Name:

Signature:  Date: