

## Frequently Asked Questions in Moffat & Routt Counties

### Moffat County Combined Court:

1198 W. Victory Way Suite 201

Craig CO 81625

or by email at [moffatclerk@judicial.state.co.us](mailto:moffatclerk@judicial.state.co.us).

970.824.9254 ext 7

### Routt County Combined Court

1955 Shield Dr Unit 200

Steamboat Springs, CO 80487

Or by email at [routtclerk@judicial.state.co.us](mailto:routtclerk@judicial.state.co.us)

970.879.5020 ext 7

### Q. CAN I PAY MY TICKET WITHOUT APPEARING IN COURT?

A. Some tickets do not require a court appearance. It is important that you read the back of your ticket for payment information and instructions to make sure your ticket is paid on time. If you do not pay for your ticket on time, you may be required to appear in court.

### Q. IF I DO NOT PAY MY TICKET PRIOR TO THE DEADLINE ON THE BACK OF THE TICKET, CAN I STILL PAY FOR THE TICKET TO THE COURT PRIOR TO THE COURT DATE ON THE TICKET?

A. If any part of your ticket says "summons" by the charge, then you must appear in court on the date noted, AS IT IS NOT A PAYABLE SUMMONS. If your ticket does not say "summons" by the charge, you can pay the ticket (which will include additional fees) directly to the court.

### Q. CAN I ENTER A PLEA BY MAIL, TELEPHONE OR EMAIL?

A. Depending on the specific charges you may be eligible to enter a plea agreement by mail or email. If you are eligible for a plea by mail or email, you must complete that prior to your required court date. You may contact the appropriate court at the address or phone number listed above to find out if you can enter a plea agreement prior to your court date. The court will not be able to determine if you can enter into a plea agreement until it receives the ticket from the officer who

wrote it. It takes 4-6 weeks after issuance of the ticket for the court to receive your ticket.

**Q. WHY DO I HAVE TO GO TO COURT IF I HAVE ALREADY PAID MY TICKET.**

A. Please provide proof of payment to the Clerk's Office prior to your court appearance. The receipt must include the citation number and the amount paid.

**Q. CAN I RESCHEDULE MY COURT APPEARANCE?**

A. Only a Judge can reschedule your court date. You may submit a written request by filing a motion on form JDF76. This form can be found at [coloradojudicial.gov](http://coloradojudicial.gov). The Courts cannot process that request by telephone or fax. You may file your motion in person or email, the contact information for Moffat County and Routt County is listed at the top of this page. You will need to provide your case and ticket number in your motion.

**Q. I AM GOING TO BE LATE FOR COURT, WILL I HAVE A WARRANT FOR MY ARREST?**

A. It is important that you appear on time for court hearing. Whether a warrant will be issued for your arrest is up to the Judge.

**Q. ONCE I HAVE APPEARED IN COURT, HOW LONG DO I HAVE TO PAY THE FINES AND COSTS?**

A. Fines and costs are due on the day they are ordered by the judge. If you are unable to pay on the day of court, you may request a payment plan for an additional fee of \$25 for time payment fee and \$10 for late fee.

**Q. DO I NEED AN ATTORNEY FOR MY CASE?**

A. If you would like to hire an attorney or apply for a Public Defender, you can do so at any time. You can contact the Public Defender's office at [steamboat@coloradodefenders.us](mailto:steamboat@coloradodefenders.us) for Grand, Moffat and Routt counties.

**Q. HOW CAN I GET AN INTERPRETER?**

A. The Court will provide an interpreter for you on your court date. Please call the Court at the number listed on the top of this page to request an interpreter.

**Q. CAN I TALK TO THE DA PRIOR TO MY SCHEDULED HEARING?**

A. The District Attorney will not address traffic infraction. For other traffic and misdemeanor cases, you may contact the DA's office at the email listed. For Grand County [grand14@14da.org](mailto:grand14@14da.org) , for Moffat County at [moffat14@14da.org](mailto:moffat14@14da.org) and for Routt County at [routt14@14da.org](mailto:routt14@14da.org)