

<input type="checkbox"/> District Court <input type="checkbox"/> Denver Probate Court _____ County, Colorado Court Address: _____  <hr/> <b>In the Matter of the Estate of:</b>  <b>Deceased</b>	<b>▲ COURT USE ONLY ▲</b>
Attorney or Party Without Attorney (Name and Address): _____  Phone Number: _____      E-mail: _____ FAX Number: _____      Atty. Reg. #: _____	Case Number: _____  Division _____      Courtroom _____
<b>INFORMATION OF APPOINTMENT</b>	

**Important Notice**

The court will not routinely review or adjudicate matters unless it is specifically requested to do so by a beneficiary, creditor, or other interested person. All interested persons, including beneficiaries and creditors, have the responsibility to protect their own rights and interests in the estate in the manner provided by the provisions of the Colorado Probate Code, § 15-10-101, et seq., C.R.S. by filing an appropriate pleading with the court by which the estate is being administered and serving it on all interested persons pursuant to § 15-10-401, C.R.S. All interested persons have the right to obtain information about the estate by filing a Demand for Notice pursuant to § 15-12-204, C.R.S.

**To the heirs and devisees who have or may have an interest in this estate:**

1. The decedent died on \_\_\_\_\_ (date).
  
2.  The decedent left no will.  
 The decedent left a will dated \_\_\_\_\_. The dates of all codicils are \_\_\_\_\_.  
 \_\_\_\_\_  
 The will and any codicils were admitted to probate on \_\_\_\_\_ (date).
  
3.  Proceedings in this matter are informal.  
 Proceedings in this matter are formal.
  
4. \_\_\_\_\_ (name) was appointed as personal representative on \_\_\_\_\_ (date).  
 Pursuant to § 15-12-705(1)(a), C.R.S., the personal representative's address is as follows:  
 Street Address: \_\_\_\_\_  
 City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_  
 Mailing Address (if different than the street address):  
 \_\_\_\_\_
  
5.  No bond has been filed with this court.  
 Bond has been filed with this court in the amount of \$ \_\_\_\_\_.
  
6.  Administration of this estate is unsupervised. The court will consider ordering supervised administration if requested by an interested person. (§ 15-12-501, et. seq., C.R.S.)  
 Administration of this estate is supervised.



---

**CERTIFICATE OF SERVICE**

I certify that on \_\_\_\_\_ (date), a copy of this \_\_\_\_\_ (name of document) was served as follows on each of the following:

<b>Name and Address</b>	<b>Relationship to Decedent, Ward, or Protected Person</b>	<b>Manner of Service*</b>

\*Insert one of the following: hand delivery, first-class mail, certified mail, e-service, or fax.

\_\_\_\_\_  
Signature

**Note:**

- This Information of Appointment must be given within 30 days of appointment of the personal representative. In the event a will exists but there has been no formal testacy proceeding and the personal representative was appointed on the assumption of intestacy, this Information of Appointment must also be given to the devisees named in any existing wills. A copy of this Information of Appointment and Certificate of Service must be promptly filed with the Court (§ 15-12-705, C.R.S.).