

Correctional Treatment Board

MINUTES June 21, 2022



Board Co-Chair

Glenn Tapia, Director
Division of Probation Services
State Court Administrator's Office

Board Co-Chair

Jaime FitzSimons, Sheriff
Summit County Sheriff's Office

Board Members

Jenny Wood, Director
Criminal Justice Services
Division of Community Behavioral Health
Department of Human Services

James Karbach, State Public Defender
State Public Defender's Office

Joe Thome, Director
Division of Criminal Justice
Department of Public Safety

Heather Salazar, Associate Director
Division of Adult Parole,
Department of Corrections

Beth McCann, District Attorney
Colorado District Attorney's Council

Board Coordinator

Michelle Staley
Division of Probation Services
Colorado Judicial Branch

Members in Attendance: Jenny Wood, Jaime FitzSimons, Heather Salazar, James Karbach, and Beth McCann.

Guests in Attendance: Hoai Vu and Terri Hurst.

Administration:

- May meeting minutes were approved. No objections.
- Heather Salazar will remain as the DOC Representative.
- New Co-Chair appointed; Jenny Wood from OBH.
- The Board members agreed to extend the August meeting by an hour if needed to finalize the RFP solicitation and select a provider.

Budget Update:

- The budget spreadsheet was reviewed for year-to-date spending. No questions or issues were raised.
- For State Agencies who have not requested their full allocation please do so as soon as possible. This will provide a better FY2024 budget funding projection for our July meeting.

Local Board Projects:

- **Local Board Administrative Costs**
 - The Board is not opposed to approving administrative costs associated with the local board projects, however, the expectation is transparency around the details and specifics of the budget request and costs associated.
- **1st Local Board Project FY2023 Amendment:**
 - The Board approved the proposed amendment of a new fiscal agent and expansion of the populations served.
 - The Local Board applications are due May 31, 2022. Michelle will compile application submissions and send them to the Board members in June. The Board members expressed a desire to have a preliminary discussion and review the submissions prior to the all-day July application interviews. This will be added to the June agenda.
- **FY2024 Local Board Project Application Review:**
 - The Board members decided that a review of the applications annually at the June meeting would be beneficial to help prepare for the all-day July interviews.
 - Board members discussed the application process and interview day.
 - Board members to send Michelle any questions they'd like the Local Boards to answer during the interviews.

Agency Request Templates-FY2024 Funding Requests: DUE August 5th, 2022

- It was brought to Michelle's attention that the template for FY2024 requests data information for FY2023. This is not possible given the annual requests are allocated a year in advance. Michelle will send the revised agency request templates for FY2024 to Judicial, Department of Corrections, Office of Behavioral Health, Division of Criminal Justice, and Denver County Probation.

CCJC Conference FY2023

- Michelle provided a quote for a virtual conference for FY2023. The Board decided to not move forward with a virtual conference.

CTB Funding Impact Evaluation Solicitation

- The solicitation was extended by 30 days; now closing on July 4th, 2022.
- The Board discussed the evaluation criteria weights. Shared the two options received. The Board majority was to keep equal weights.

Next Meetings:

Tuesday, July 19, 2022-All Day Meeting

Tuesday, August 16, 2022

Tuesday, September 20, 2022

Board Coordinator Contact Information:
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