

# Correctional Treatment Board



## MINUTES March 21, 2023

### Board Co-Chair

Jaime FitzSimons, Sheriff  
Summit County Sheriff's Office

### Board Co-Chair

Jenny Wood, Director  
Criminal Justice Services  
Division of Community Behavioral Health  
Behavioral Health Administration

### Board Members

James Karbach, State Public Defender  
State Public Defender's Office

Joe Thome, Director  
Division of Criminal Justice  
Department of Public Safety

Glenn Tapia, Director  
Division of Probation Services  
State Court Administrator's Office

Heather Salazar, Associate Director  
Division of Adult Parole,  
Department of Corrections

Beth McCann, District Attorney  
Colorado District Attorney's Council

### Board Coordinator

Michelle Staley  
Division of Probation Services  
Colorado Judicial Branch

**Members in Attendance:** Heather Salazar, Jaime FitzSimons, Danielle Culp, and Beth McCann.

**Guests in Attendance:** Liz Craig and Hannah Hall.

### **Administration:**

- Approval of February meeting minutes; no objections.
- Heather Salazar was nominated as the Co-Chair of the Board. Motion Beth McCann, seconded by Jaime FitzSimons, and no objections made.

### **Budget:**

- February FY2023 Budget spreadsheet reviewed and discussed. Each of the agencies has now requested a reimbursement.

### **CCJC Future Conference:**

- The Board voted to move forward with the 2024 CCJC conference. The Board members approved holding the conference at the Sheraton Hotel in Denver for 900 people. Michelle will continue to work on the logistics and provide updates during monthly meetings.
- The objective and content discussion moved to next month's agenda as several members were unable to attend today's meeting.

### **Annual Agency Request Presentations in August:**

- The Board members had previously requested more time for the annual agency requests and presentations. The Board decided to hold an extended meeting in August to accommodate this request.

### **CTB Impact Evaluation-Contract Draft with NCSC:**

- Contract has been executed with NCSC; Michelle is working on getting a kickoff meeting scheduled between the Board members and the Project Consultants with NCSC.

### **Local Board Project:**

- The FY2025 Local Board grant applications are now open; March 1<sup>st</sup>, 2023-June 1<sup>st</sup>, 2023.
- Reminder for Board members that the Amplifund system will be utilized as our electronic grant management system for their review of applications.
- 21<sup>st</sup> JD Local Board FY2024 Amendment request; moved to April meeting.

### **Next Meetings:**

Tuesday, April 18, 2023  
Tuesday, May 16, 2023  
Tuesday, June 20, 2023

Board Coordinator Contact Information:  
1300 Broadway, 11<sup>th</sup> Floor, Denver, CO 80203  
(720) 625-5763