

Correctional Treatment Board



MINUTES January 17, 2023

Board Co-Chair

Jaime FitzSimons, Sheriff
Summit County Sheriff's Office

Board Co-Chair

Jenny Wood, Director
Criminal Justice Services
Division of Community Behavioral Health
Behavioral Health Administration

Board Members

James Karbach, State Public Defender
State Public Defender's Office

Joe Thome, Director
Division of Criminal Justice
Department of Public Safety

Glenn Tapia, Director
Division of Probation Services
State Court Administrator's Office

Heather Salazar, Associate Director
Division of Adult Parole,
Department of Corrections

Beth McCann, District Attorney
Colorado District Attorney's Council

Board Coordinator

Michelle Staley
Division of Probation Services
Colorado Judicial Branch

Members in Attendance: Jenny Wood, Heather Salazar, James Karbach, Jaime FitzSimons, Joe Thome, Glenn Tapia, and Beth McCann.

Guests in Attendance: Liz Craig and Melissa Dominquez.

Administration:

- Approval of December meeting minutes; no objections. Motion James Karbach; Second Heather Salazar.

Budget Update:

- December FY2023 Budget spreadsheet reviewed and discussed.

Annual Agency Request Process:

- The Board members provided input and feedback from each of their respective agencies (Judicial, DOC, BHA, and DCJ) on the amended Annual Agency Request process for the upcoming FY2025 Funding Plan.
- Board Members agreed that they will use the proposed Agency Request template for the upcoming FY2025 requests and will continue to revise and update as needed.

Amplifund Grant Management System-Local Board Project FY2025:

- The upcoming FY2025 Local Board projects will be utilizing the new grant management system. The Board members were informed that they will be trained by the Amplifund liaison on the reviewer information in February.
- The Local Board Project FY2025 applications will be open on February 28th, 2023 and close May 31st, 2023.

CTB Impact Evaluation-Contract Draft with NCSC:

- Draft contract has moved forward in the process for the vendors review and approval.

Next Meetings:

Tuesday, February 21, 2023
Tuesday, March 21, 2023
Tuesday, May 16, 2023

Board Coordinator Contact Information:
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