

<input type="checkbox"/> District Court <input type="checkbox"/> County Court _____ County, Colorado Court Address: _____ <hr/> Plaintiff: _____  and  Defendant: _____		▲ <b>COURT USE ONLY</b> ▲
Attorney (Name and Address): _____  Phone Number: _____    E-mail: _____ FAX Number: _____    Atty. Reg. #: _____		Case Number: _____  Division                  Courtroom
<b>NOTICE OF COMPLETION OF LIMITED APPEARANCE          UNDER C.R.C.P. 11(b) AND 121, SECTION 1-1(5) IN A CIVIL MATTER</b>		

COMES NOW \_\_\_\_\_ (name of attorney), and enters a notice of completion of limited appearance as counsel for \_\_\_\_\_ (the pro se party in interest to the Notice of Limited Appearance dated: \_\_\_\_\_), as grounds therefore, counsel states:

I have advised the pro se party in interest that the Court retains jurisdiction over the pro se party in interest to this notice. That he/she has the burden of keeping the Court and the other parties informed where later notices, pleadings, and other papers may be served; that he/she has the obligation to prepare for trial or have other counsel prepare for trial; and that failure or refusal to meet these burdens may subject him/her to a possible default and that the dates of any proceedings including trial and holding of such proceedings will not be affected by this completion of the limited appearance of counsel.

Service of process may be served upon the pro se party in interest to this notice at the last known address which is: \_\_\_\_\_,  
 Phone: \_\_\_\_\_.

The following hearings or other Court settings have been scheduled in this case:  
 \_\_\_\_\_.

DATE: \_\_\_\_\_, 20\_\_

Attorney Signature: \_\_\_\_\_  
 Name: \_\_\_\_\_  
 Registration No: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 Phone: \_\_\_\_\_

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Attorney (Name and Address):  Phone Number:                      E-mail: FAX Number:                         Atty. Reg. #:	Case Number:  Division                      Courtroom
<b>CERTIFICATE OF SERVICE OF NOTICE OF COMPLETION OF LIMITED APPEARANCE          UNDER C.R.C.P. 11(b) AND 121, SECTION 1-1(5) IN A CIVIL MATTER</b>	

I certify that on \_\_\_\_\_ (date) a true and accurate copy of the *Notice of Completion of Limited Appearance Under C.R.C.P. 11(b) and 121, Section 1-1(5) in a Civil Matter* was served on the client and all other counsel or parties of record by:

- Hand Delivery,
- E-filed,
- Faxed to this number \_\_\_\_\_, or
- Placing it in the United States mail, postage pre-paid, and addressed to the following:

To: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Date: \_\_\_\_\_

\_\_\_\_\_  
 Print Name

\_\_\_\_\_  
 Signature