

Court of Appeals

**State of Colorado
2 East 14th Avenue
Denver, CO 80203
720-625-5150**

**Tiffany Mortier
Clerk of Court**

July 1, 2026

FILING POLICY FOR SELF-REPRESENTED LITIGANTS ONLY

- Electronic filing is not available for self-represented (pro se) litigants.
- Documents must be paper-filed in person, by mail, or by delivery service.
- Filings must be received by the due date, unless otherwise allowed by the appellate rules.

CONDITION OF FILINGS

- All documents must be legible, clean, and safe to handle.
- Filings with stains or substances on them will not be accepted and may be returned or destroyed.

FILING BY FAX

- In accordance with C.R.C.P. 121, Section 1-25, self-represented litigants are permitted to file certain pleadings (except those listed below) by fax.
- The fax number for the Court of Appeals Clerk's Office is (720) 625-5148.
- Do not send the original document; keep it in case the court requests it.
- The following types of pleadings will NOT be accepted by fax:
 - Pleadings over 5 pages
 - Pleadings requiring a docket fee
 - Notices of Appeal
 - Briefs
 - Supplemental Authorities
 - Petitions for Rehearing
 - Motions filed after the case is fully briefed