



Guide to Parenting Time in Juvenile Court Cases (Child Support and Parentage Cases)

1. Basic Information

- The motion (JDF 1531) asks the Court to enter parenting time orders in an existing juvenile court case (JV) for Parentage or Child Support cases. You cannot file this motion if you do not have an existing juvenile court case.
- The Court can also enter orders about decision-making and to allocate parental responsibilities (custody).
- The motion can be filed by any party in the existing case.
- If you have received a Motion for Parenting Time (JDF 1531), you may file a written response (JDF 1532) within 21 days.
- Review the Colorado Rules of Civil Procedure. Rule 16.2 will apply to this case.
- The laws that direct this process are Colorado Revised Statutes (C.R.S.) sections (§§) 14-10-123, 124; 19-4-111, 130; 19-6-107, and 26-13.5-105.

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2. Step-by-Step Guide

Step 1 – File with the Court

- a) Complete and file the Motion at the courthouse where your existing JV case is filed (parentage/paternity and/or child support). There is no filing fee.

☐ JDF 1531– Motion for Parenting Time

Step 2 – Notify the Parties

Let the other parent(s), the Department of Human Services Child Support Services, and any intervenors know what's happening.

- a) Give all parties to the case a copy of the Motion by following the instructions in the Certificate of Service section on page 5 of JDF 1531.

Step 3 – Respond to the Motion for Parenting Time

- a) If you received a Motion for Parenting Time from another party in your case, you may complete and file your Response.
- b) You must provide a copy of your response to all parties in your case by following the instructions in the Certificate of Service section on page 2 of JDF 1532.
- c) There is no filing fee.
- d) If you don't file a Response, you will be in Default. This means you are still bound by the Court's decisions, without providing any of your input.
- e) Response Form:

☐ JDF 1532 – Response to Motion for Parenting Time

Step 4 – Follow Court Order(s)

Carefully read any orders or papers you receive from the Court:

Note: It is your responsibility to keep your mailing address current with the Court.

- a) The Court will instruct you on the next steps in your case.

- b) The Court may order you to complete mediation and/or a co-parenting class.
- c) The Court will instruct you if additional forms need to be filed. Those forms may include:
 - ☐ JDF 1104 – Certificate of Compliance with Mandatory Financial Disclosures
 - ☐ JDF 1111 – Sworn Financial Statement
 - ☐ JDF 1113 – Parenting Plan

3. Common Terms

Case Caption	The boxes at the top of the form. It contains the Court's address, parties' names, the filer's contact information, and the case number.
Default	When a party fails to appear at a hearing or file a written Response.
Intervenor(s)	People asking to be added to an existing case with a claim, such as grandparents.
Motion	A written document that makes a formal request, by a party in an existing case, for a desired court ruling, order, or judgment.
Parentage	A Court process to determine the child's legal parents.
Petitioner/Co-Petitioner	The person/people who filed the original Parentage/Paternity and/or Child Support action. Often it is the Department of Human Services Child Support Services.
Party/Parties	A collective term for all the petitioners, respondents, and intervenors in a case.
Respondent(s)	The person/people who responded to the Petition.

4. Fees

There is no filing fee for the Motion (JDF 1531) or the Response (JDF 1532).

5. Forms List *(In numerical order)*

www.ColoradoJudicial.gov

JDF 1104 – Certificate of Compliance with Mandatory Financial Disclosures

JDF 1111 – Sworn Financial Statement

JDF 1113 – Parenting Plan

JDF 1531 – Motion for Parenting Time

JDF 1532 – Response to Motion for Parenting Time

6. ADA Information

For reasonable accommodations under the Americans with Disabilities Act contact your local court's [\[ADA coordinator\]](#).

7. Legal Advisory

These are basic instructions for informational purposes only. They do not constitute legal advice. If you choose to represent yourself, you are bound by the same rules and processes as a lawyer. If you do not understand this information, please contact a lawyer.