

Domestic Relations (DR) Divisions Setting Information for El Paso County

(Revised 9/15/2025 and Effective 10/1/2025)

Instructions: Complete the Notice to Set for Uncontested or Default Final Orders Hearing (Pro Se) (FCF 1015) to set an uncontested hearing with a Magistrate in Divisions: L, M, R, X, and Y. Parties *do not* need to call the division. The division will send a notice of hearing to the parties with the day, time, and directions on how to appear (in person or Webex). **Instructions: Complete the Notice to Set Hearing for Contested Final Orders (JDF 1123)** to make an appointment with the division staff to set your case for a contested hearing before the Judge assigned to your case. Parties will also need to schedule and attend mediation. On the day and time, you selected, contact the Division listed on the form. Be sure to include your name, phone number, and case number; your call or email will be returned. Once you receive your hearing date, complete and sign the Notice of Hearing (JDF 1124). **Instructions: Complete the Notice to Set Hearing for Contested Post Decree Hearing (JDF 1123).** Same instructions as setting for contested final orders.

Use the information below to determine what date and time to include on your Notice to Set:

Div.	Day(s) of Setting	Time of Setting	Telephone Number	Email
5	Tuesday	8:30 a.m.	(719)452-5364	None Authorized
6	Thursday	8:30 a.m.	(719)452-5544	D04_Courts_Div6@judicial.state.co.us
7	Thursday	8:30 a.m.	(719)452-5287	*In the event of inclement weather, use the following email, otherwise call Division 7. D04_Courts_Div7@judicial.state.co.us
9	Wednesday	8:30 a.m.	(719)452-5358	Preferred: D04_Courts_Div9@judicial.state.co.us
13	Thursday	8:30 a.m.	None	D04_Courts_Div13@judicial.state.co.us
17	Thursday	8:15 a.m.	(719)452-5259	D04_Courts_Div17@judicial.state.co.us
18	Thursday	8:15 a.m.	(719)452-5444	D04_Courts_Div18@judicial.state.co.us
19	Tuesday	8:15 a.m.	(719)452-5352	D04_Courts_Div19@judicial.state.co.us
20	Wednesday	8:15 a.m.	(719)452-5291	None Authorized
23	Monday	8:30 a.m.	(719)452-5177	None Authorized
24	Tuesday	8:30 a.m.	(719)452-5122	D04_Courts_Div24@judicial.state.co.us
25	Wednesday	8:30 a.m.	Use Email	D04_Courts_Div25@judicial.state.co.us
L	Friday	8:15 a.m.	(719)452-5410	None Authorized
M	Thursday	8:15 a.m.	(719)452-5391	D04_Courts_DivM@judicial.state.co.us
NCS	Monday	1:30 p.m.	(719)452-5252	D04_Courts_DivNCS@judicial.state.co.us
O	Tuesday	8:30 a.m.	(719)452-5523	D04_Courts_DivO@judicial.state.co.us
P	Thursday	8:15 a.m.	Click: Livestream and Virtual Courtrooms	* Find and click link for Division P – Magistrate Parrott
R	Thursday	8:30 a.m.	(719)452-5212	None Authorized
X	Tuesday, Wednesday or Thursday	8:25 a.m.	(719)452-5540	None Authorized
Y	Wednesday or Thursday	8:30 a.m.	(719)452-5415	None Authorized

The Notice to Set (either JDF 1123 and FCF 1015) and Notice of Hearing (JDF 1124) need to be filed in the Clerk’s Office. The Certificate of Service at the bottom of the form needs to be filled out and executed.